

Registration Form

Name of Non-Profit, Business or Individual _____

Phone number: _____

Contact Name: _____

Email Address: _____



Theme name of tree (for display sign) _____

Tree Size: ____ "Miniature" 2 – 3' ____ 5' ____ 6' ____ 7' ____ 8' ____ 9' ____ 10'

Please return this form on or before November 23, 2020 to Festival of Trees Committee at byoung@craigchamber.com

Space is limited so sign up early!

Guidelines and Information

The theme this year is **Western Adventures**, please pick a tree theme that aligns with the overall theme. No one may have a theme the same as another organization-submit your form ASAP.

Please provide a 75 word description of your tree, i.e. handmade ornaments, how it ties to theme, etc...

- Trees will be displayed from November 26th through December 12th
- Trees will be set up and displayed inside and outside the Yampa Building, please indicate if you'd like your tree inside or outside on display IN ____ OUT ____
- All trees must be in proper tree stands designed for the tree to be displayed.
- Trees may be standard size or miniature/tabletop size
- Allow 2-4 hours for set up. A step stool and power cords will be provided.
- Trees need to be set up and decorated on Saturday, 11/21 from 10:00 a.m. to 2:00 p.m. or Monday 11/23 - Wednesday, 11/25 from 9:00 a.m. – 5:00 p.m.
- Tree lights will be lit on November 28th in celebration of the Parade of Lights
- Trees will be judged on December 8th or 9th.
- The winners will be announced at the Chamber mixer on Dec. 10th. Participants are invited to the mixer.
- Trees may be viewed Monday-Friday from 9:00 a.m. to 5:00 p.m., and Saturday, Dec. 12th from 2:00 – 5:00 p.m.
- Trees that do not sale need to be dismantled by January 6th.
- Entry Fee is \$25.00 for each tree. Make checks payable to the Festival of Trees Committee.
- Peoples choice award will be awarded to highest voted on tree – and awarded during the Chamber Mixer – the prize will be \$250 for Peoples Choice
- **All trees will be auctioned off with a silent auction, each tree should be marked with the minimum bid to purchase, anything over the minimum bid amount will be split between the tree owner (business, nonprofit, or individual), and the Festival of Trees committee (Network and Chamber).**
- Silent auction will start the night of the tree lighting, and end during Downhome Christmas Event on December 12th, highest bidder will be able to take the trees beginning on Friday after the Mixer.